

TEMPORARY CLOSING OF LIBRARY SERVICE CENTERS

The director shall have the authority to close individual service centers or the entire library system when it suddenly and unexpectedly becomes necessary to do so. Such circumstances may include but are not limited to weather, power outages, fires, and construction. If the director is not available, then the library employee in charge of each service center may make the decision to close that facility on an emergency basis.

Otherwise, planned closing of individual or system wide library facilities shall be approved by motion of the board of trustees. Such closings may include but are not limited to certain civic fair or festival days, educational activities, staff meetings, or staff training.