

Heartland Regional Library System

Minutes of Board Meeting

October 17, 2023

The meeting was called to order by President, Lerilee Huhman.

Roll Call of Board Members present: Lerilee Huhman, Eleanor Terry, Carole Wagner, Ralf Trusty, and Stacey Dunham. April Noblett and Rachel Williams were present on zoom. Nora Bond, Denise Tyler, and Anne Graves were absent. Librarians present: Lisa Garro, Dawn Payne, Kacie James, and Chrissi Germann .

Public Comments: none

September Minutes: Stacey corrected the spelling of her name. Carole made a motion to approve the September Minutes as corrected. Seconded by Stacey. Motion carried.

Financial Reports: Eleanor moved to approve the September Financial Reports; Carole seconded it. Motion carried.

Monthly Expenditures and Transfer of Funds: Stacey moved the acceptance of this information; Ralf seconded it; motion carried.

Director's Report:

- Lisa reported on the recent conferences she attended.
- Lisa and Gary looked for a van. They couldn't agree; still looking.
- The audit report was handed out.
- Lisa has been researching the bed bug problem and door counters in other libraries.
- Jay Ashcroft visited the library on September 29th.
- Lisa passed out the Trustees and Personnel Roles and Practices Policy. Carole moved to accept it; Ralf seconded it. Motion carried.
- Eleanor moved to accept the Succession Plan. Ralf seconded it. Motion carried.
- We voted to put the Lagers Money into a six-month CD when we get it.

Other Librarians Reports (Kacie, Chrissi, and Dawn): Each presented information on their upcoming programs.

Communications: none

New Business:

- A Nominating Committee was formed, consisting of Rachel and Lerilee. They will have a slate of officers for next year ready at the November meeting.
- The Board will form a budget committee for next year at next month's meeting.

- The names on the safe deposit box card at The Maries County Bank are no longer members of the Board: Thea Roberts, Rita Henderson, LaVaunne Moore, and Carole Cobb. Carole moved to remove these names and add the names Ralf Trusty, Stacey Dunham, Carole Wagner, and Eleanor Terry. It was seconded by Eleanor Terry. Motion carried.

Committee Reports:

- The 100-year celebration in Eldon will be this Friday, October 20, 2023. The ice cream store will be donating ice cream.
- With the adoption of the board/director roles and the succession plan, the Missouri State Standards – section 1 - Administration & Governance is now completed
- Missouri State Standards – section 2 – Finances was completed

There was no Executive Session.

The next meeting will be November 21, 2023 in Vienna.

There being no further business, Ralf moved the meeting be adjourned. Carole seconded the motion. Meeting adjourned.

Respectfully submitted,
Eleanor Terry
Eleanor Terry, Secretary