

Heartland Regional Library System
Board Meeting Agenda
July 16, 2024

The Heartland Regional Library Board Meeting was called to order by Carole Wagner. Roll Call of Board Members and Librarians:
Present: Lisa Garro, Christine Germann, Carole Wagner, April Noblett, Brittany Davenport, Lysha Thompson, Ralph Trusty, and Rachel Williams
Attending via Zoom: Kacie James, Lerilee Huhman
Excused: Eleanor Terry, Denise Tyler, Stacey Dunham

Public Comments: None

June Minutes: Ralph moved to accept June 18 minutes and April seconded the motion. Motion carried.

Financial Reports: Rachel moved to approve the June financial reports and Brittney seconded the motion. Motion carried.

Monthly Expenditures and Transfer of Funds: Rachel moved to accept the monthly expenditures and transfer of funds for June and Ralph seconded the motion. Motion carried.

Director's Report:

Belle Expansion - Lease agreement will begin September 8, 2024. Monthly rent will be \$1,350.00. We are responsible for all utilities, maintenance, and repairs for heating, cooling, and hot water systems. Ralph moved to approve the lease agreement and Rachel seconded the motion. Motion carried.

Vienna Property - Lisa received the appraisal report for property adjacent to the Vienna branch. The market value is estimated at \$27,000.00. Maries County has funds available and the Maries County Bank has offered a 5% lease-purchase agreement for a 15-year loan. It is not known

if the current property owner is willing to sell for \$27,000.00. Lisa will inquire.

OCLC Interlibrary Loan - We are losing the OCLC interlibrary loan secondary to us not sending out enough items.

Bank Accounts - signature cards need to be updated as follows:

The following board members are to be removed as authorized signers for HRLS Maries County Bank account #827600003056:

Laura Schiermeier and Kacie James

The following board members are to be removed as authorized signers for HRLS Miller Country Banks (Central Bank Lake of Ozark account #000891246-11-DDA, Central Bank of JC #125552161-11-DDA, and Citizens Bank of Eldon account #97861):

Mary Liebler, Dawn Payne, and Anne Graves

The following board members are approved as authorized signers for HRLS Miller Country (Central Bank Lake of Ozark account #000891246-11-DDA, Central Bank of JC #125552161-11-DDA, and Citizens Bank of Eldon account #97861):

Lerilee Huhman, Ralph Trusty, Nora Bond, Stacey Dunham, and Brittany Davenport.

The following are approved as authorized signers for HRLS Maries Country (account # 827600003056):

April Noblett, Denise Tyler, Rachel Williams, Eleanor Terry, Christine Germann, Lysha Thompson, Lisa Garro, and Carole Wagner

The following HRLS personnel are approved to have online viewing access for all HRLS Miller Country and Maries Country Banks:

Lisa Garro and Camelia Hallahan

New Hires - Catriona Cook will replace Ruby at the Eldon branch beginning July 8, 2024

Resignation - Karen Hautaniemi, branch manager at the Vienna branch resigned. Position has been placed in the Advocate. Deadline to apply is July 26th.

HRLS Policies - Lisa is undertaking a comprehensive overhaul of the HRLS policies. Section 1: Hiring was discussed.

State Aid Certification Reporting - Report is due July 31st.

Librarians Report - Attendance statistics reported and upcoming events for August presented. Handouts attached.

New Business

Vienna Building Appraisal - see directors report

Belle Library Branch Lease Agreement - see directors report

District Library Board Reports - no reports to present. Lisa reminded the Board that the Tax Levy vote is due next month. Board members will meet 15 minutes prior to the next Board meeting to review/vote on tax levy.

Committee Reports - no reports to present.

HRLS Policies - Lisa provided Part 1: Staff of the JRLS Employee Handbook for review.

Executive Session - no session required.

Adjournment - Ralph moved to adjourn and April seconded the motion. Motion carried.

Respectfully submitted,
Carole Wagner
HRLS Regional President