

## **HRLS Board meeting Jan. 17, 2023**

**Roll Call:** The Heartland Regional Library System Board meeting was held Jan. 17, 2023 at the Vienna Library. Board members present were Eleanor Terry, Lerilee Huhman, Laura Schiermeier, Nora Bond, April Noblett and attending via zoom were Ralf Trusty, Mary Liebler, Anne Graves and Cami Evans. Staff members present were Director Lisa Garro and librarians Kacie James and Dawn Payne. A visitor was Dr. Diana Very from the state library.

Ralf exited the meeting after the Miller County Board met.

**Public comments:** There were none.

**Approval of minutes:** The minutes of the Dec. 20, 2022 meeting were approved on a motion by Eleanor and a second by Nora.

**Financial reports:** The financial reports were approved on a motion by Anne and a second by Eleanor.

**Approval of monthly expenditures and transfer of funds:** The approval of monthly expenditures and transfer of funds was approved on a motion by Laura and a second by April.

**Director and Librarian reports:** In her report, Lisa said she signed up for a three-part webinar series on Facilities for Public Libraries. With renovations in Eldon looming she wanted to gain more insight on this topic. She hopes to be part of the state library's workshops on strategic planning. Also, an in-person staff meeting is approaching and there is a lot of information to cover. She created a survey for patrons to complete in order to help her better understand what they want from the libraries. She also completed the annual report for 2021. Heartland will be hosting the Librarians 411 meeting this month. This is a great networking opportunity for the librarians.

Kacie and Dawn talked about recent programming and their plans for the next several months. They are implementing good ideas and hope to get a good response from the children and youth. Both of them were very enthusiastic about the programs they will be presenting.

**Communications:** There were none.

**Unfinished Business:** Lisa said they have mostly narrowed down the applicants for the Adult Services and Programming Librarian we will be hiring. Also, in 2019 HRLS purchased new toilets and faucets for the Eldon Library for \$427.76, which was never reimbursed by the Eldon Library account. Anne said they will get that check written and get it to Kendall.

**New Business:** The pay scale was approved on a motion by Eleanor and a second by Laura. Lisa said she has never been evaluated by the board. Dr. Very said she will provide us with a form to do this and it should be done annually. The board approved the policy update for checking out the sewing machines. This was done on a motion by Eleanor and a second by Laura.

**District Library Board reports:** Nora reported on the Miller County Board meeting and the Maries County meeting is reported in the board packet. The Miller County board will meet in Eldon on Thursday about the renovation. Lisa said she has some prices on a banner to be used the day of Eldon's 100-year celebration.

**Executive session:** There was none.

**Adjournment:** The meeting was adjourned on a motion by April and a second by Nora.