

PHOTOGRAPHY AND RECORDING POLICY

It is the policy of the Board of Trustees of the Heartland Regional Public Library to permit filming and photography under the conditions described herein only to the extent that it does not interfere with the operations, programs and activities of the library.

The Board of Trustees hereby authorizes filming and photography in the Heartland Regional Public Library as follows:

1. Classes or events sponsored by the Heartland Regional Public Library may be photographed or video recorded by library staff. Attendance at a Heartland Regional Public Library sponsored class or event constitutes the consent of all attendees, and the consent of the parents or legal guardians of any minor children in attendance, to the future broadcast, publication, or other use of photographs or videos at the sole discretion of the Heartland Regional Public Library.
2. Casual amateur photography, filming, and videotaping is permitted in the library for patrons and visitors wanting a remembrance of their visit, provided that the photography does not interfere in any way with library operations or capture any identifiable likenesses of individuals without their permission. Any such photographers are responsible for arranging all necessary releases and permissions from persons who are filmed or photographed. Except as otherwise permitted in this policy numbered 3, by the library itself, in no circumstances may anyone take a photo or film a library patron without the consent of the patron, or their parent/guardian, if a minor.
3. No commercial or media photography or filming may occur in the Heartland Regional Public Library without the prior permission and approval of the library director. For commercial/media requests, please call 573-422-9866 or email lisa.garro@heartland.lib.mo.us.

The Library may utilize photos and videos from public programs and events within the Heartland Regional Public Library, on our website or social media pages, and in library publications. Photos, images, and videos submitted to the library by users for online galleries or contests may also be used by the library for promotional purposes. To ensure the privacy of all individuals, including children, images will not be identified using full names or personal identifying information.

Any consent granted pursuant to this policy to permit photography or filming may be revoked at any time upon failure to comply with terms of the policy or other rules and regulations of the Heartland Regional Public Library.