

Heartland Regional Library System
Board Meeting
Tuesday, September 17, 2024

Roll Call: The Heartland Regional Library Board met at the Vienna Library for the September meeting. Board members present were Nora Bond, Denise Tyler, Carole Wagner, Eleanor Terry, April Noblett, Rachel Williams, and Lerilee Huhman. Stacey Dunham and Brittany Davenport attended via Zoom. Ralf Trusty was absent. Staff members present were Director Lisa Garro, Lysha Thompson and Chrissi Germann.

Approval of Minutes: After brief discussion, Lerilee made the motion to approve the minutes with the name corrections, Denise seconded. All approved.

Financial Reports: The financial reports were approved on a motion by Nora and second by Rachel.

Approval of monthly expenditures and transfer of funds: Following some discussion, Eleanor made a motion to approve the monthly expenditures and transfer of funds with one correction needed, Rachel seconded. Motion passed.

Director's/Librarians' Reports: The director reported on the following:

- Sue Stewart is retiring at Eldon and Lisa would like to make the position full time rather than part time. It is needed with the longer hours at that branch.
- Lisa and Lysha are attending the MLAC at the end of Sept
- Continuing to update HRLS policies
- Update on the Belle Library expansion –Lisa will be getting plans together to meet with a building inspector to ensure changes are possible. Plans have been made to clean the carpets and paint the walls. Will need to request construction bids for the project.
- Update on possibility of acquiring the US Bank building in Eldon. Letters will be mailed to Quaker and Adient asking for large donations. A Neighborhood Assistance Tax Credit is also a possibility in order to offer businesses tax credits for big donations.

Chrissi and Lysha gave their reports. Lots of fun learning activities are happening in the libraries and around the counties. They are beginning their school outreach programming. Exciting news that a HRLS Podcast is coming soon!!

Communications: Lisa received an email thanking her for her excellent newsletter.

Unfinished Business: The Renovations update of the Belle branch was covered above in the Director's report.

New Business: A budget committee needs to be formed for the 2025 budget. Following the HRLS bylaws, the treasury officers will form the committee: Ralf, Stacey, and Eleanor. They will meet to look over the preliminary budget after it is drafted by the director.

A special meeting was held at Vienna Library on Tuesday, September 10 (and also via Zoom) to approve the Code of Ethics and Public Disclosure ordinance that had to be sent to the state. This was due to our budget now exceeding \$1,000,000. We are required to submit a certified adopted ordinance to the Missouri Ethics Commission. Following discussion, Lerilee made a motion and Stacey seconded to adopt the ordinance. The motion passed during that special meeting.

District Library Board Reports: None

Committee Reports: None

HRLS Policies: The board reviewed the third policy section, Duties and Expectations. The board decided to look it over again from home and vote to approve it next month. Section two, Pay Policies, was approved last month. Lisa asked that the board approve the first policy section, Hiring, which was discussed previously. Eleanor made a motion and Nora seconded to adopt the Hiring section of the Policy Manual. Motion carried.

Executive Session: Not needed

Adjournment: Eleanor made the motion and Nora seconded to adjourn. Motion passed.

Respectively submitted,

Lerilee Huhman, acting HRLS secretary