

Heartland Regional Library System

Minutes of Board Meeting

August 15, 2023

The meeting was called to order by President, Lerilee.

Roll Call: Lerilee, Eleanor, Denise, Carole, Ralf, Nora, and Stacey. April was present on zoom. Ann was absent. Librarians present: Lisa, Dawn, Kacie, and Chrissie.

Public Comments: none

June Minutes: Eleanor made a motion to approve the July Minutes. Seconded by Carole. Motion carried.

Financial Reports: Eleanor moved to approve July Financial Reports; Ralf seconded it. Motion carried.

Monthly Expenditures and Transfer of Funds: Denise moved the acceptance of this information; Ralf seconded it; motion carried.

Director's Report:

- Missouri Public Library Survey
- Library Van – bids have been received. Will take about a year to get a new one.
- Auditor is coming Thursday.
- Hired Lori Curtman as library aide; will also be custodian.
- Attended Library 411 – policies were discussed. State librarian attended.
- Summer Reading Program has finished. Reports must go to the state.
- Missouri Evergreen General Membership Meeting was August 10th.
- Upcoming event: Book sale – August 26th, August 28-September 2nd.

Other Librarians Reports:

- They are setting up for book sale.
- Chrissie (Adult Librarian): Two programs in August, so far; Overdrive; Record Painting; Author Talk (Caitin Jones); Chair Yoga (Iberia and Vienna – not Eldon); Cookbook Club; Mobile Library (Iberia Care Center, August 25th)
- Kacie (Youth Librarian): Collecting cans to help pay unpaid lunch balances; DIY Paper Spinners

- Dawn (Children’s Librarian): Canine Kindness (dog treats for shelters); Teddy Bear in the park picnic – expecting ten families; Back-to-School programs (going into all schools, including home schooled)

Communications: none

Unfinished Business: Free Little Library is set up in St. Anthony.

New Business:

- Tax Rate Hearing scheduled for August 22nd, 2023, at Vienna Branch.
Miller – 6:00 pm
Maries – 6:15 pm

Committee Reports: Eldon 100 year celebration. Will serve cupcakes on Saturday morning, October 21st. Historical information will also be set up.

Missouri State Standards Review: Form was completed. Lisa will be working on adding the library’s public policies to the library’s website, writing a written plan of emergency procedures and/or risk management plan, she will create a written succession plan for the library, add library emails to names of board members to the website, add approved board minutes to the library’s website, look up institutional and individual dues paid to library associations, and write a statement in library policy or board bylaws that differentiates the responsibilities of board members from those of the library director.

There was no Executive Session. New Board Member, Stacey Dunhan from Miller County, was introduced and welcomed. She is a retired teacher from Eldon.

There being no further business, Nora moved the meeting be adjourned. Carole seconded the motion. Meeting adjourned.

Respectfully submitted,

Eleanor Terry

Eleanor Terry, Secretary